

BASIC ELIGIBILITY REQUIREMENTS
FOR A VOLUNTARY SEPARATION INCENTIVE

In order to be eligible for a voluntary separation incentive, the law specifies that an employee:

- Must be serving in a position without a time limitation; and
- Must have been onboard with the Federal government for at least 3 continuous years without a break in service.

The law specifies that you are not eligible to receive a voluntary separation incentive if you:

- Are a reemployed annuitant, or serving under an appointment with a time limitation;
- Have a disability on the basis of which you are or would be eligible for disability retirement;
- Are in receipt of a specific notice of involuntary separation for misconduct or unacceptable performance;
- Have received a buyout before;
- Are covered by statutory reemployment rights who are on transfer employment with another organization;
- During the 36 months preceding the date of separation you performed service for which a student loan repayment benefit was or is to be paid.
- During the 24 months preceding separation you performed service for which a recruitment or relocation bonus was or is to be paid; or
- During the 12 months preceding separation you performed service for which a retention bonus (or allowance) was or is to be paid.